

Decision-Making Quiz

Successful decisions require considerations to both their timeliness and quality. You also need to adapt your decision-making style to your employees. This quick quiz can help you spot when successful decision-making would be directive, informed, or delegative (DID).

Directive decision-making: You make a decision promptly without consulting others.

Informed decision-making: You involve others in the decision, which you still make.

Delegative decision-making: You let another person such as an employee make the decision.

| Situation | D | I | D |
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| Your employee is asking you to make a decision of great importance to her work priorities and the team's focus. | | | |
| The decision cannot wait; the consequences of waiting are clearly more critical than the potential consequences of a poor decision. | | | |
| A new and inexperienced employee on your team needs to decide which tasks to work on next week and seeks your advice. You know which one he needs to start with. | | | |
| One of your experienced and self-directed employees is facing an important decision on one of her projects. | | | |
| You are asked a super urgent decision due to an upcoming deadline. You suspect that keeping the deadline is not critical, but the quality of the decision is. | | | |

Whenever facing an important or urgent decision, remember DID to evaluate quickly whether your decision should be directive, informed, or delegative.